

## Pre-requisites

<b>Project ID</b>		<b>Reseller</b>	
<b>Customer</b>		<b>Date</b>	

Pre-requisites	Y/N	Notes
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<b>General</b>
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Require a server which is not turned or logged off. <i>Performance may improve with a different Server to KC POS (if appropriate) &amp; not using a Terminal Services Server (TS).</i>	<input type="checkbox"/>	
Require Windows 2000 sp4 or higher <i>NB – Currently not tested on Vista</i>	<input type="checkbox"/>	
Must have Broadband Internet Connection equivalent or better.	<input type="checkbox"/>	
Customer's Fixed IP Address <i>Needs to be sent to Kamarin ready to link to the website (Static IP Address)</i>	<input type="checkbox"/>	IP =
Existing Accounts Software? <i>Please specify</i>	<input type="checkbox"/>	
Requires Accounting Software Toolkit Module. <i>NB – For Exchequer – require 2 Com ToolKit Licences.</i>	<input type="checkbox"/>	
An internet merchant account and payment processor <i>(Recommend SECPay for its ease and cost-effectiveness)*</i>	<input type="checkbox"/>	Requested + details :
Capabilities to use VNC, ISL or RDP (where available) to implement remotely for Windows 2000 or higher?	<input type="checkbox"/>	
<i>If requested to connect in via VNC, ensure port 5900 is set to be forwarded into that PC.</i>	<input type="checkbox"/>	
<i>If requested to connect in via RDP, ensure port 3389 is set to be forwarded into that PC.</i>	<input type="checkbox"/>	
Must set specified Port 8464 outbound (TCP) to allowed <i>Inc Firewall – required for KCEC</i>	<input type="checkbox"/>	
Ability to Log in as the Domain Administrator (to the server)?	<input type="checkbox"/>	
For Accounts software integration – a RETAIL Sales Account and SHIP001 Stock code are required (to be set-up). Stock Sell Prices should have 5dp (OII) or more (5 – BOA/Exchequer). (Rounding)** <i>May be done at any point prior to go live</i>	<input type="checkbox"/>	
Existing Bespoke with Accounts Application? <i>KCEC updates frmSalesProcessing &amp; frmStockProcessing</i>	<input type="checkbox"/>	Details;
Copy of customer's Data and Bespoke provided?	<input type="checkbox"/>	Date sent?:
Create a <a href="mailto:root@&lt;domain&gt;">root@&lt;domain&gt;</a> name> e-mail address <i>(POP/Exchange Account)</i>	<input type="checkbox"/>	

\* Need to have a Payment Processing Account in place at least 10 Days prior to go live. If Payment Provider is not on the list, need to inform Kamarin Computers immediately.

\*\* Stock Profile Changer available for OII, Exchequer should be OK to change & Back Office only OK to increase

### Website & Bespoke

Please select one of the following;

Existing design to be converted <i>Ideal to have access to source – mimicking existing site as much as possible</i>	<input type="checkbox"/>	
New design (Kamarin)	<input type="checkbox"/>	Further pre-requisites to be completed;
Design (Reseller)	<input type="checkbox"/>	
Other	<input type="checkbox"/>	
Existing Web Site Address?	Full Access if to be ported over (if possible)?	
Bespoke required	<input type="checkbox"/>	Further pre-requisites to be completed;
Hosting (existing)	<input type="checkbox"/>	Who hosts the existing website?

### Domain Name request\*

e.g. **ToysRus** <http://www.ToysRus.com> - how is this to be hosted etc .NB – we host the Shopping Kart

\* Dependant on Domain decisions – we have to host the shopping cart etc

### Web Configuration Information

**NB - Anything not completed the default settings are applied**

VAT Codes used for ; <i>Despatch Exempt Zero rated</i>	<input type="checkbox"/>	- - -		
Symbol Definition for currencies; <i>e.g. Sterling = GBP (code in A/C) List currencies if used We assume Sterling/GBP is default</i>	<input type="checkbox"/>	If not multi-currency – just specify default currency if not Sterling.  <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;"><input type="text" value="A/Cs Package"/></td> <td style="width: 50%;"><input type="text" value="Payment Provider"/></td> </tr> </table>	<input type="text" value="A/Cs Package"/>	<input type="text" value="Payment Provider"/>
<input type="text" value="A/Cs Package"/>	<input type="text" value="Payment Provider"/>			
Order Prefix <i>2 Alphanumeric characters</i>		Leave blank is default is to be used - Default is WB		
Images in Basket?	Yes	No (Default)		
Editable Address Fields? <i>Specify alternate delivery address other than invoice?</i>	Yes	No (Default)		
Include Invoice address on order as text only line (if different from delivery address)?	Yes	No (Default)		
Include Name, Tel & E-mail address on order as text only line?	Yes	No (Default)		
Maximum order qty for products?	<input type="checkbox"/>	# : (Default = unlimited)		
Allow customers to create account?	Yes (Default)	No		
Size Colour Style? <i>Back Office Accounts only</i>	Yes	No NA (Default)		
Running low on stock message	(Default = Running Low on Stock)			
Out of stock message	(Default = Sorry, none in stock)			



Can out of stock items still be purchased?	Yes (Default)	No
Use stock management	Yes	No (Default)
Show stock levels to customer	Yes	No (Default)
# of products displayed vertically on the browse page	<i>Designers tend to set this by default;</i>	
# of products displayed horizontally on the browse page	<i>Designers tend to set this by default;</i>	
Browse items with no catalogue select? <i>Only used if no catalogue is being used.</i>	Yes	No (Default)
Show list of page numbers on the browse page?	Yes (Default)	No
Excludes VAT Message	<i>(Default = Vat Excl)</i>	
Show VAT for trade customers?	Yes	No (Default)
Includes VAT Message	<i>(Default = Vat Incl)</i>	
Standard VAT Amount	<i>(17.5% Default)</i>	
Customer requires an account to browse items	Yes	No (Default)
Stores support email address		
Stores returns email address		
Stores main email address		
Website Title	<i>Usually set to company's title;</i>	
Company Name	<i>Usually set to company's title;</i>	
Store Title	<i>Usually set to company's title;</i>	
Approximately how many records to be uploaded?		
Details of Shipping Matrix (should be set-up by customer – price based) optional?		
Details of UDFs being used?	<i>Usually BOA &amp; Exchequer</i>	

### Contact Details

Reseller	Customer
Name	Name
Telephone	Telephone
Fax	Fax
E-mail	E-mail
Address	Address

### Confirmation

I confirm the above Pre-requisites (General, Website & Bespoke and Domain name) have been completed as accurately as possible in regards to our Website requirements: -

Name (Printed) :

Signed :

Date :

